

**Job Description**

**Summary**

Seeking a professional and nurturing nanny to care for a 3-month-old infant in Poquoson, VA. An older sibling aged 2 will attend the local Montessori and minimal care will be required for him unless he is off school.

Ideally seeking a nanny who will be focused on the infant’s development and can include activities that support his/her growth such as reading stories, floor time, gross and fine motor improvement games etc.

The family has two cats.

**A note from the family**

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| **Date posted** | July 5, 2022 |
| **Job Title** | Nanny |
| **Number of children** | 1 – an older brother age 2 will be at full-time Montessori |
| **Ages** | 3 months |
| **Location** | Poquoson, VA |
| **Hours** | Four days a week 7:30am to 4:30pm. Actual days will be confirmed |
| **Total # of hours per week** | 40 approx. |
| **Preferred start date** | January 2023 |
| **Job duration** | Long term |
| **Compensation** | $20-$25 per hour |
| **Taxes deducted** | Yes |
| **Paid time off** | Yes – 10 days after qualifying period |
| **Pets** | Yes – 2 cats |
| **Parents working from home** | No |
| **Children with special needs** | No |
| **Travel with family required** | No |
| **Nanny car provided** | No |
| **Overnights needed** | No |
| **Duties and Responsibilities**   * Always follow the parent’s specific instructions with regards to all aspects of childcare and learn the parent’s style of care. * Always be attentive to the child’s needs and ensure the infant’s health, well-being and safety is the nanny’s priority always. * Be positive and have a good working attitude. * Communicate with the parents daily regarding the infant and her/his needs. Keep a daily log of activities. * Create a stimulating and nurturing environment for the infant including daily reading, listening to music, floor play, cuddles, and lots of talking to encourage language development * As the child gets older adapt activities to encourage learning through play * Prepare bottles and feed the baby, following the schedule set by the parents * Dress the child appropriately for the weather * Place the child down for naps * Change diapers * Go for daily walks in the neighborhood * Perform housework related to childcare only, including washing the child’s clothes, cleaning up after meals, tidying play/sleep/eating areas, and washing bottles etc. * Limit cellphone usage and texting to when the baby is napping and for essential issues only unless there is an emergency. | |
| **Skills and qualities required**   * A minimum of two to three years childcare experience * A minimum of one year’s nanny experience within the past three years * Experience caring for infants under 12 months * Trustworthy, reliable and honest * Nurturing, patient and calm with a positive and willing disposition * Knowledgeable about routines, sleep training, reading, and communicating to baby as often as possible, etc. * Experienced with play-based learning and creating educational activities * Physical ability to care for and play with young children including picking up a child, carrying upstairs, able to get up and down off the floor easily, able to run after a toddler. * Familiar with current trends in infant care * Certificates in CPR/First Aid * Must be fully covid, Tdap and Flu vaccinated * Successful candidate must pass a detailed background check * Must have clean driving records and be a safe and confident driver * Legal US resident * Min. 21 years old * Non-smoker * Able to swim   **Desirable but not necessary**   * Knowledge of a second language * Training in early childhood education/development preferred | |